Version 1.0

My Profile

As a RÁS user you will have a unique profile with access to your different registered user types or roles built in. So there is no need to log out and log back in with a different username and password.

To ensure the security and smooth running of your horse racing administration it is important that you maintain your profile by keeping your personal information up to date.
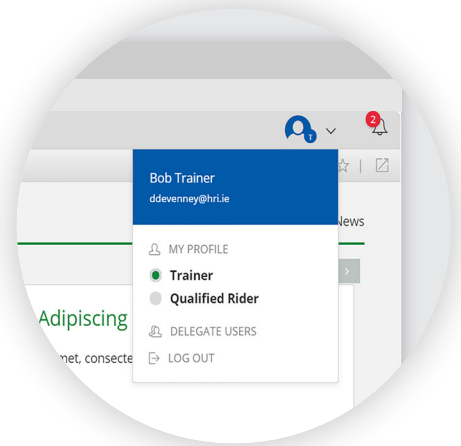
To access your profile

1. To access your profile, tap or click your username from the menu
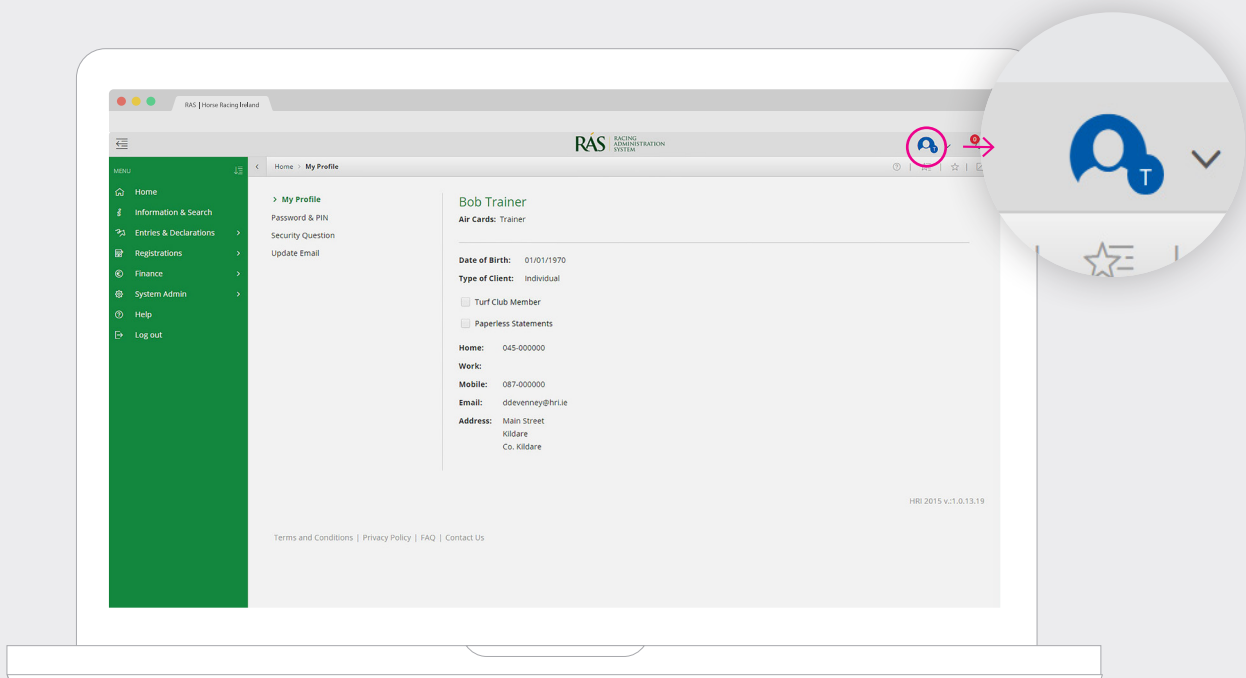
To access your profile (continued)

To access your profile on desktop tap or click your username in the top right hand corner of the screen and select 'My Profile' from the drop down menu.

Note: Access My Profile on Mobile devices through the hamburger icon. Tap your username then select My Profile from the expanded menu.
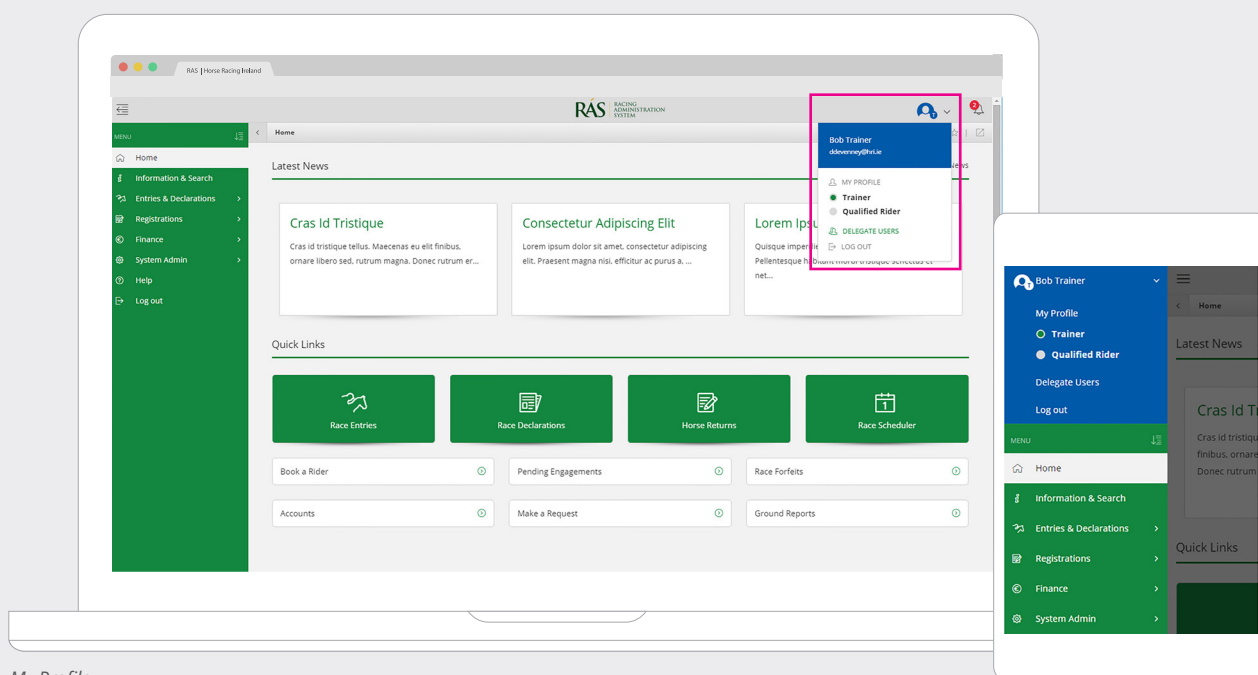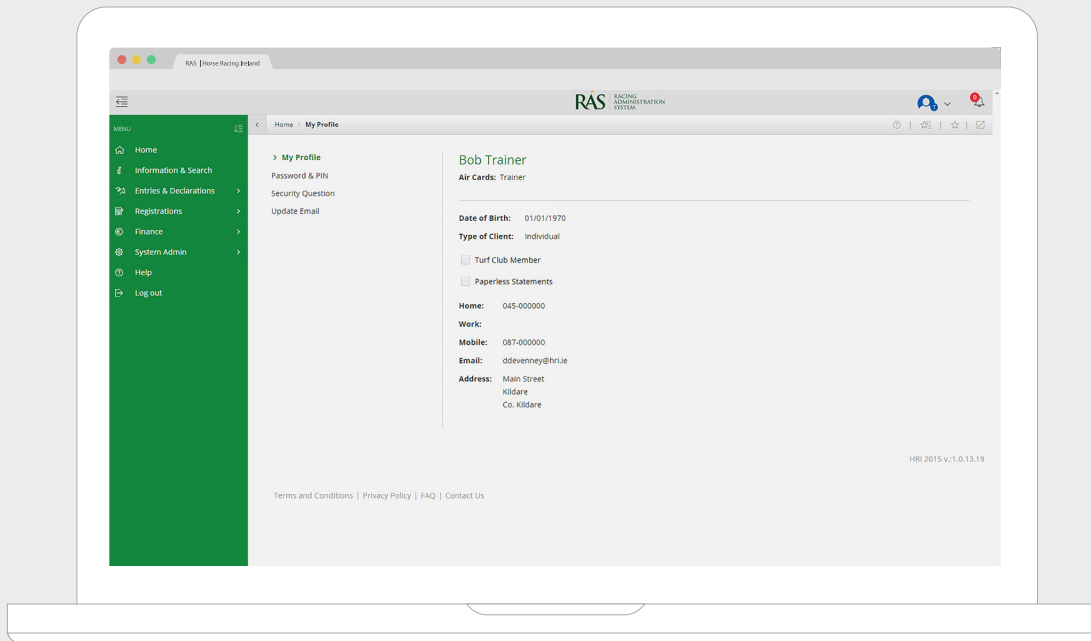

My Profile

2. Your profile will open to reveal 4 sections:

- ○ 'My Profile' main
- ○ Password & PIN
- ○ Security Question
- ○ Update PIN

My Profile

Here you may view your personal information and AIR Cards (user types) as held on record by Horse Racing Ireland.
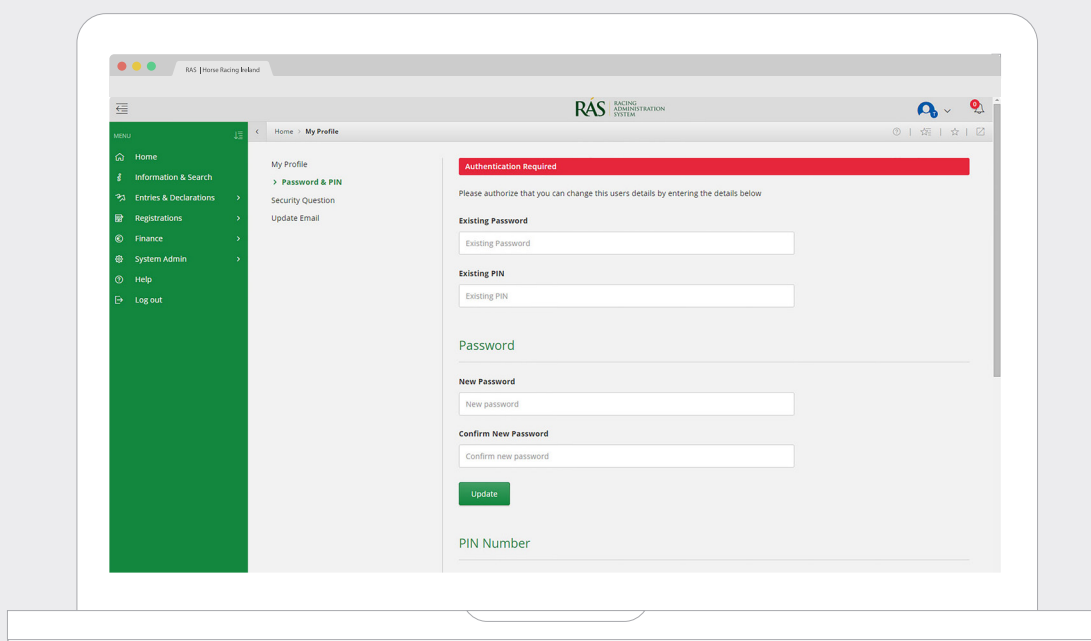
This information is not editable.

Password & PIN

Here you may update your password, PIN number and select your reset policy preference.

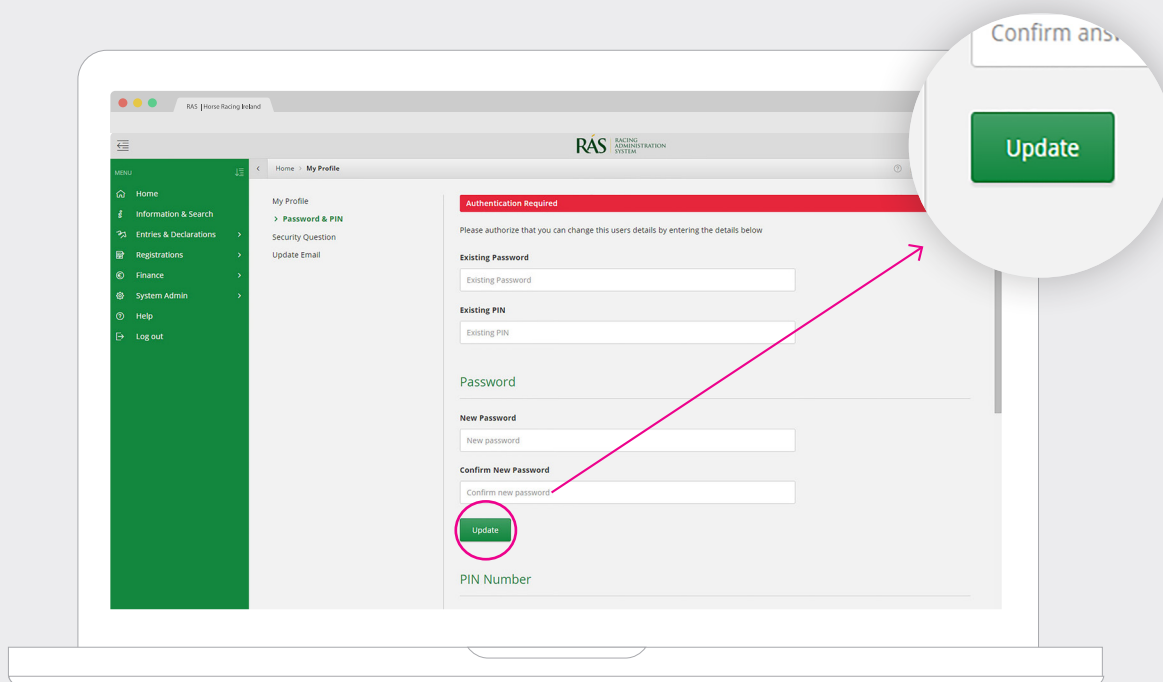For your security we advise changing your password at least every 90 days.

Update Your Password

To update your password you must enter a new memorable combination and then confirm it by typing the same combination into the confirmation entry field.
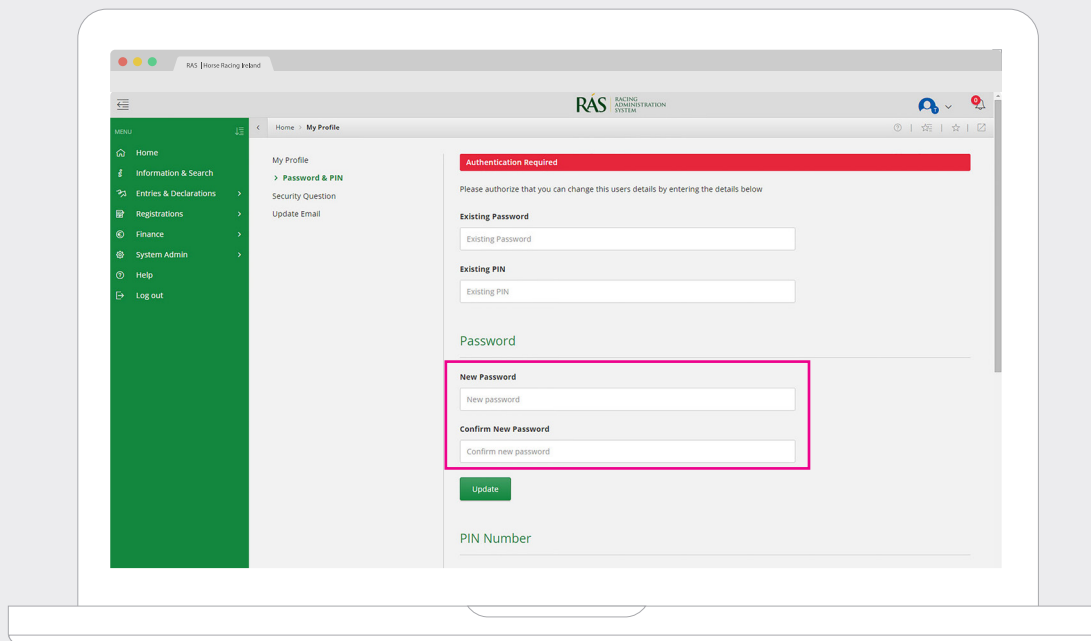
Note: Your password must be at least 7 characters long and contain an uppercase and a lowercase letter and a number. Adding a non-numerical or letter based character is also advisable. e.g. Twcimc6!
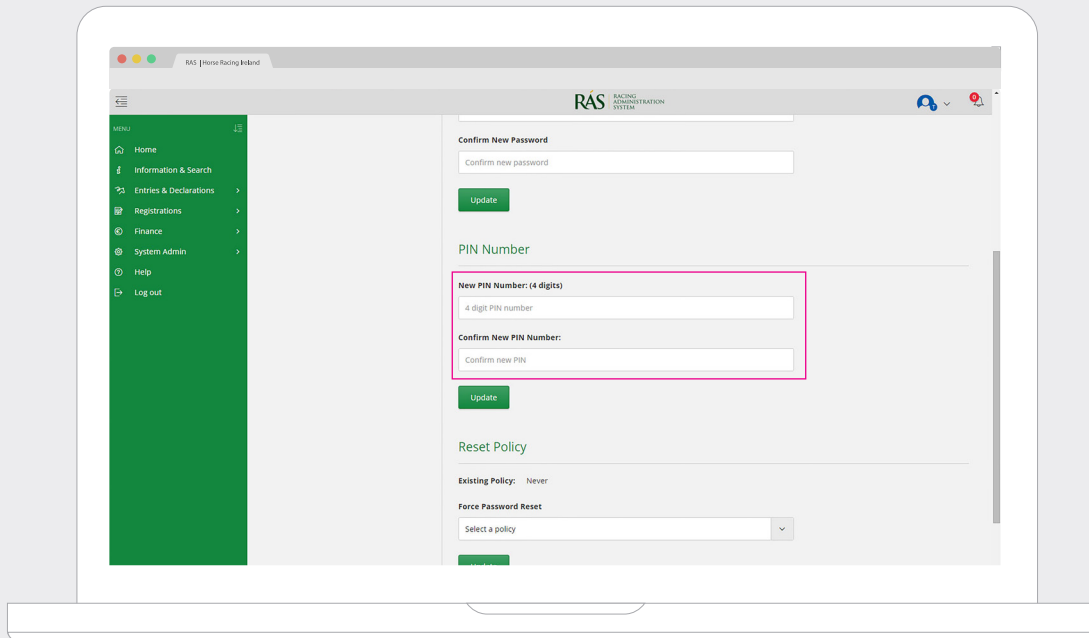
Tap or click 'Update' to confirm your password change.

If your password update was successful you will see a blue confirmation stating 'Password Updated.'

Update Your PIN

To update your PIN you must enter a new memorable combination and then confirm it by typing the same combination into the confirmation entry field.

Your PIN sequence must be 4 digits long and may not have consecutive or identical numbers.

If your PIN update was successful you will see a blue confirmation stating 'PIN Updated'.

> *Example of consecutive (not permitted)*
>
> '1234'

> *Example of identical numbers (not permitted)*
>
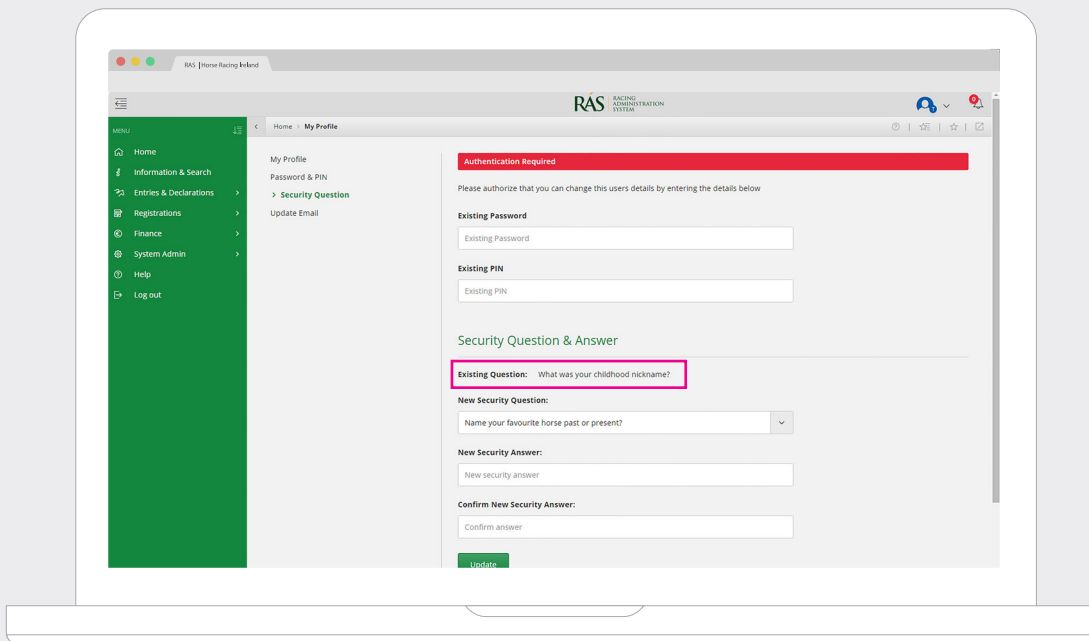> '4444'

> *Example of permitted combination*
>
> '1973'

Tap or click 'Update' to confirm your PIN change.

If your PIN update was successful you will see a blue confirmation stating 'PIN Updated.'

Security Q&A

This is where you may assign a new security question that helps safeguard the access to your account.

At the top of the Security Question & Answer page you will see the current security question active against your account.
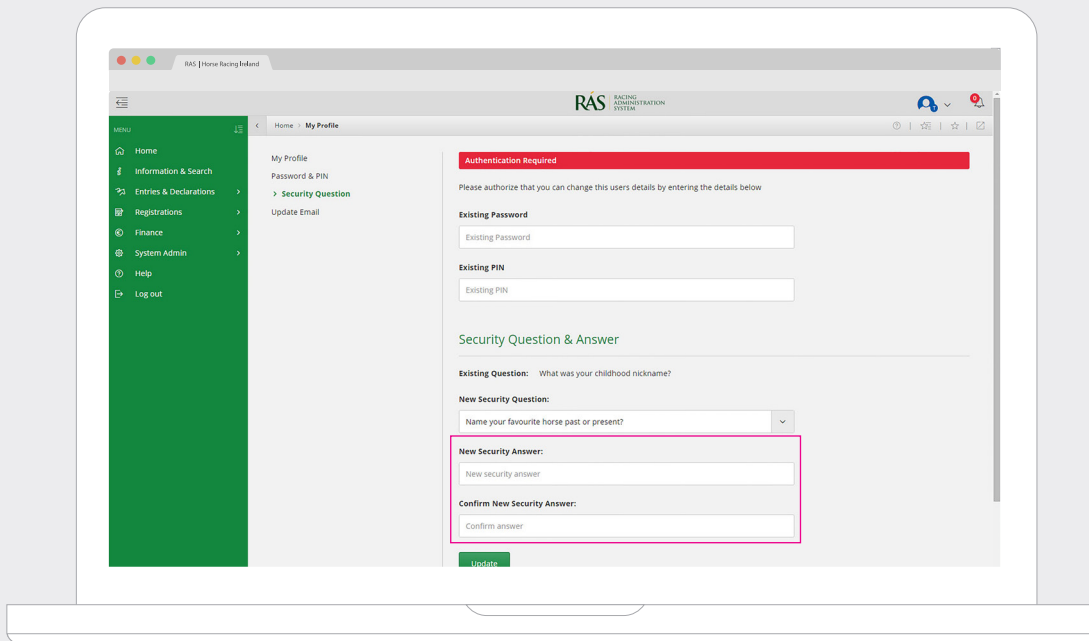

To change this question select a variant from the 'New Security Question' drop down menu.
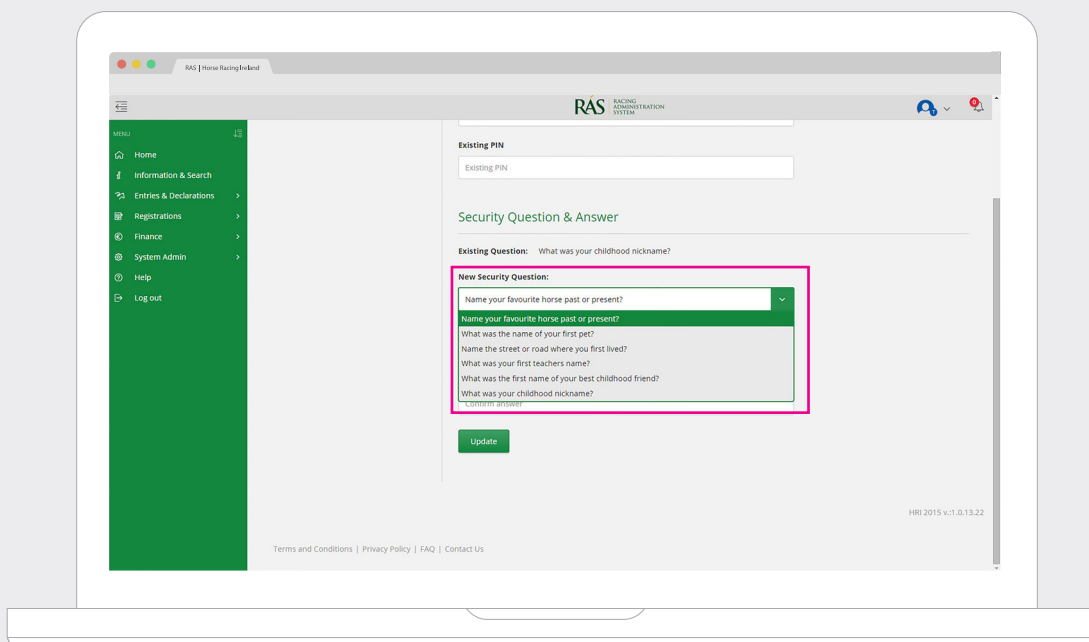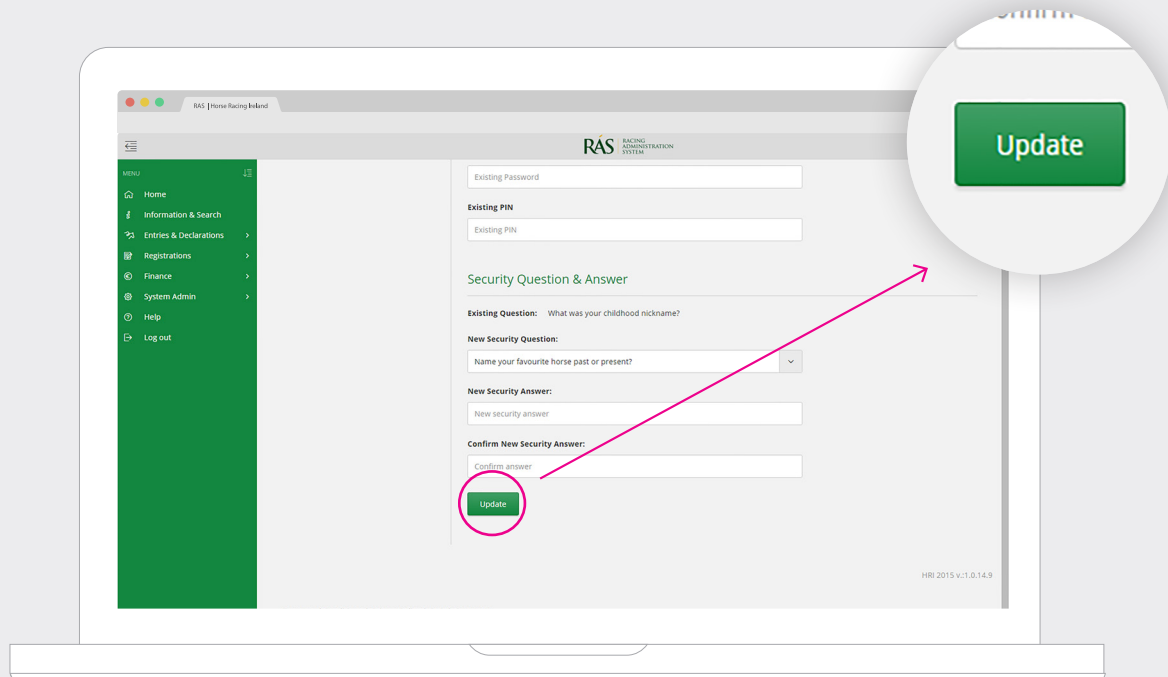
Security Q&A (continued)

To add an answer to your new security question you must type it into the 'New Security Answer' entry field then confirm it by typing the same answer into the confirmation entry field.

Tap or click 'Update' to confirm your security question and answer change.

If your update was successful you will see a blue confirmation stating 'Security Question and Answer Updated.'
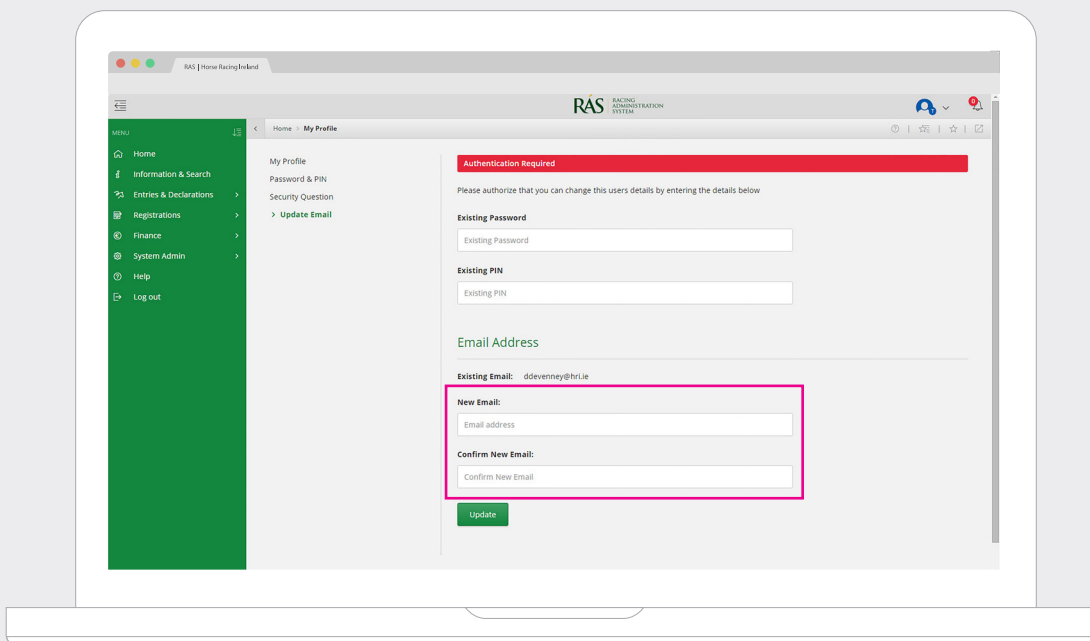
Email Address

Should you need to update your email contact address you may do so here.

At the top of the Email Address page you will see the current address active against your account.
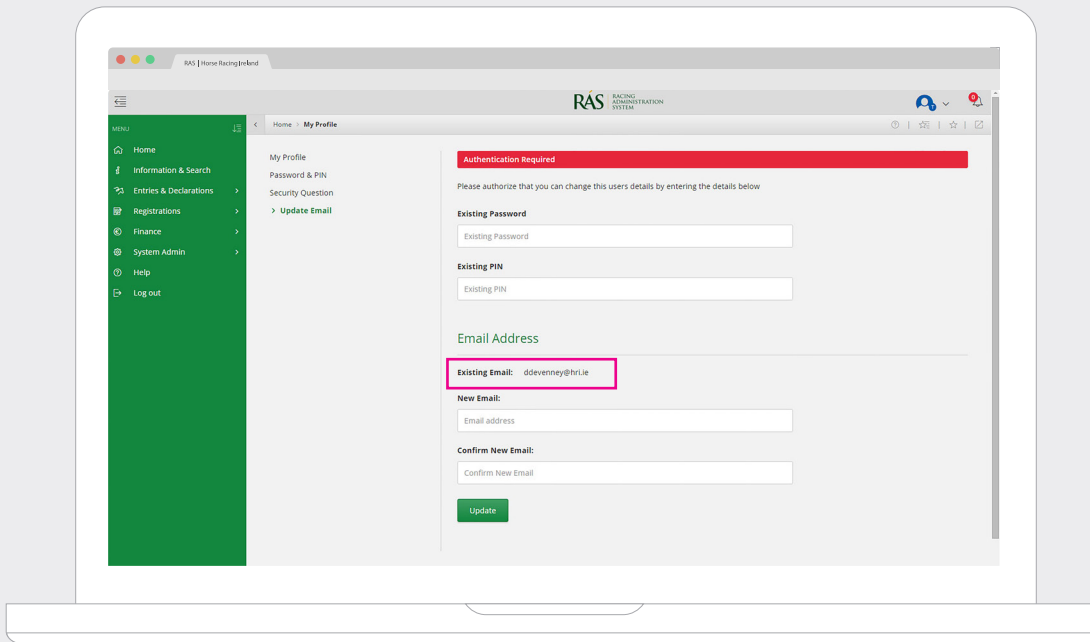
To change this address enter your preferred contact email address in the 'New Email' entry field then confirm it by typing the same email address into the confirmation entry field.

If your update was successful you will see a blue confirmation stating 'Email Address Updated.'
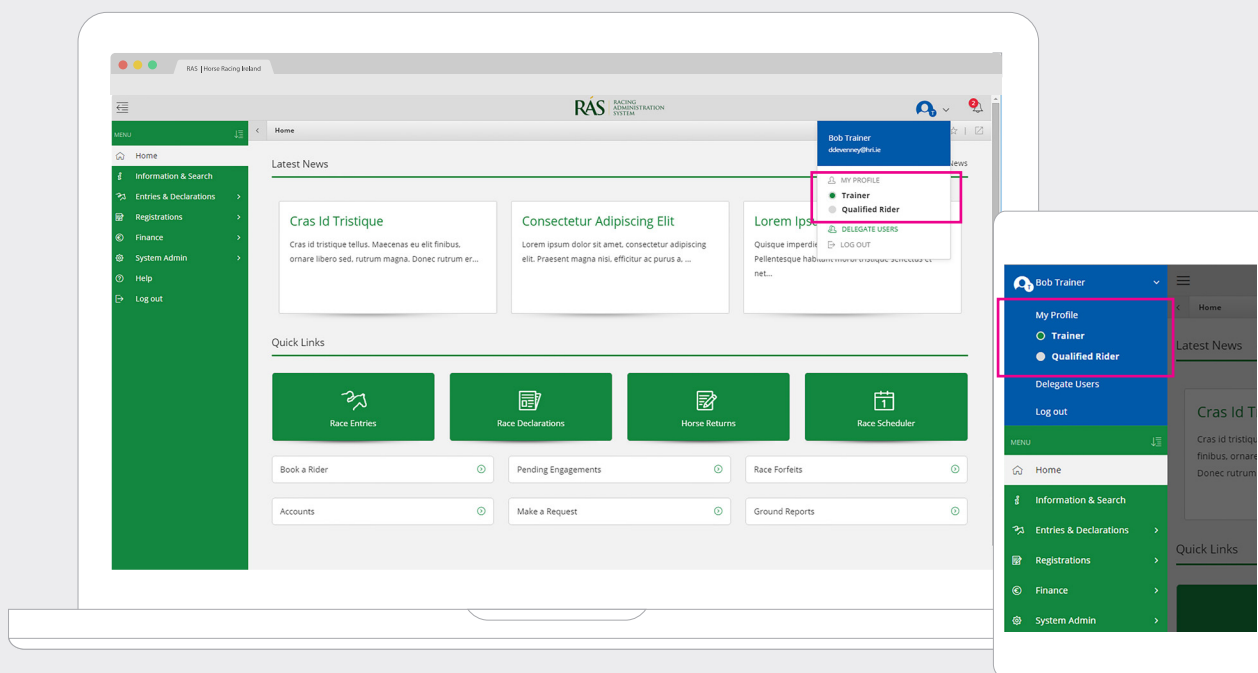
Roles

Roles are the different user types applicable to your unique login identity.

For example you may be a Trainer and a Qualified Rider.

To complete certain actions you may need to change your Role to give you the capabilities you require.

You can switch between roles (or registered user types) by tapping or clicking on your profile icon in the top right hand corner of the screen.

Tap or click the role you wish to operate as.

You may now complete RÁS actions as your chosen role or user type identity.

Note: Access roles on mobile devices by tapping the hamburger icon to reveal the blue identity bar.

For support or customer queries please
contact our help desk on:

+00353 (0) 45 455 499

help@hri-ras.ie

RÁS | RACING
ADMINISTRATION
SYSTEM